

SIERRA HILLBILLIES



Standing Rule SR-002 Class Standing Rules

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Revised: November 15, 2007

Approval: By/Date: 2007-2008 Board Date 12-19-2007

1. The Class Coordinator will be appointed by the President and approved by the Board.
2. The Class Coordinator will be a member in good standing and perform duties under the directions of the President and the Board.
3. Class Instructor shall be appointed by the Board.
4. Class Instructor shall advise the Club President in regards to class members' progress and/or problems.
5. The President shall have the authority to terminate class members.
6. The Class Coordinator shall handle complaints of class members. The Coordinator will advise the President of the complaints and the action taken.
7. The Class Coordinator shall recommend Class Assistants for Board approval.
8. Class Coordinator shall ensure that the fees/donations are collected and submitted to the Club Treasurer.
9. Class Coordinator will maintain records of income and expenses and provide the records to the Club Treasurer.
10. Club Sheriff and Deputy shall also be the Class Sheriff and Deputy.
11. Class Coordinator shall designate a "Split the Pot" Coordinator.
12. Each potential student shall be admitted to the introductory class free.
13. Class shall be open for the introductory class and the first two regular classes for new dancers. Classes will be open for dancers with previous experience as determined by the Class Instructor and the Class Coordinator.
14. Class donations shall be determined by the Board.
15. A club member may also be a class member if the club member donates the class fee.
16. "Angels" are there to help the class members. They shall be active qualified square dancers.
17. "Angels" and "Visiting Angels" may be requested to donate a fee as determined by the board.
18. The Class Coordinator and Instructor shall ensure that the class members have priority in filling the squares.
19. Refreshments shall be donated by class members and Angels via sign up sheet.
20. The Class Coordinator shall attend Board meetings and give progress reports.
21. The Class Coordinator shall ensure that all class and club members, and visitors, sign in.
22. The Class Coordinator will ensure that class members fill out the data sheet including name, address, telephone, etc. Coordinator will provide these to the Club Membership Chairperson.
23. The Class Instructor will leave a sheet with calls taught, with Class Coordinator, to supply to substitute Instructor.